

# KENTUCKY BOARD OF HOME INSPECTORS

## JANUARY 10-11, 2012 - MINUTES

A regular meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions on January 10, 2012.

### MEMBERS PRESENT

Mark Schmidt, Board Chairman  
J.R. Bone  
Ken Fister  
Steve Pennington  
Mark G. Oerther  
James A. Chandler  
Mitch D. Buchanan  
Kevin Farris

### Occupations and Professions Staff

Jeremy Horton, Deputy Executive Director  
Tony Crockett, Board Administrator

### Others

Mark Brengelman, Office of The Attorney General

A meeting of the Kentucky Board of Home Inspectors, Complaint Committee, was called to order at 9:05 a.m., Tuesday, January 10, 2012 at the Office of Occupations and Professions. A motion was made by Mr. Bone to go into closed session per KRS 61.810 (1)(c) and (j), seconded by Mr. Farris. A motion was made by Mr. Farris to come out of closed session, seconded by Mr. Schmidt. The committee meeting adjourned at 9:55 a.m.

### CALL TO ORDER

A regular meeting of the Kentucky Board of Home Inspectors was called to order by Board Chairman, Mark Schmidt at 10:10 a.m. on Tuesday, January 10, 2012 at The Office of Occupations and Professions. A quorum was present.

### APPROVAL OF THE MINUTES

The minutes of the December 12, 2011 meeting were presented for the Board's review. Mr. Bone made a motion to approve the minutes. Mr. Farris seconded and carried unanimously.

### BOARD MONTHLY FINANCIAL REPORT

The Board reviewed the financial report for the month ending December 31, 2011.

### **LICENSURE REPORT**

The Board reviewed the Licensure Report for the month of December 2011. The report reflected that there are currently 326 active licensees while 300 were either expired or terminated. The following licenses were issued for the month of December:

- None

The following renewal applications were approved for the month of December:

- Thomas H. Durbin
- James H. Hefling
- Michael S. Ramsey
- Ted Shields
- Steve D. Steele

### **OPERATIONS AND PROFESSIONS REPORT**

Mr. Horton introduced Mrs. Courtney Bourne as The Office of Occupations and Professions new Executive Director.

### **BOARD CHAIRMAN'S REPORT**

Mr. Schmidt updated the Board on the upcoming retreat topics.

### **BOARD COUNSEL REPORT**

Mr. Brengelman stated that the Board's amended regulations will be filed by Friday January 13, 2012.

### **OLD BUSINESS**

Mr. Bone discussed talking with Mr. Boler to finalize the newsletter.

### **NEW BUSINESS**

The Board reviewed the email sent from Mr. John Elliot.

Mr. Schmidt stated that a representative from The Attorney General's office would address Closed Meeting Protocol with the Board at the retreat.

### **EDUCATION COMMITTEE REPORT**

Mr. Fister updated the Board on the Application from Pillar and Post and KREIA. The Board unanimously approved the recommendations of the Application Committee.

#### **APPLICATION COMMITTEE REPORT**

Mr. Fister updated the Board of the application of

#### **COMPLAINT COMMITTEE REPORT**

Agency Case Complaint Number 2011-012 is ongoing.

Agency Case Complaint Number 2011-07; *KBHI v. Richard T. Davis* is ongoing after the Board voted, approved, and adopted a Settlement Agreement at its December Board meeting. No action was taken, but the issues raised will be responded to by Mr. Brengelman.

Agency Case Complaint Number 2011-06 has been requested to appear at the next Complaint Committee meeting on Tuesday, February 21.

#### **RETREAT TOPICS DISCUSSED**

Mr. Crockett is to provide a six month projection on renewals for the Licensure Report.

Mr. Oerther made a motion for the Board to begin to review all initial and renewal applications for a period of one year. This motion was made in an effort for the Board to verify the standards of practice each applicant is using to inspect a home. Mr. Pennington seconded and carried unanimously.

The Board discussed educating the public on home inspections via a public service announcement, poster or a brochure and on the Board's website.

The Board reviewed their mission statement.

Mr. Crockett to provide an allotment report that will be contained within the Financial Report.

Amye Bensenhaver, Assistant Attorney General, reviewed the Kentucky Open Meetings laws with the Board, including closed session protocol.

#### **TRAVEL AND PER DIEM**

Mr. Fister made a motion to approve travel and per diem for the dates of January 10 and 11, 2012. The motion was seconded by Mr. Chandler and carried unanimously.

#### **ADJOURNMENT**

Mr. Fister made a motion to adjourn the meeting. The motion was seconded by Mr. Buchanan and carried unanimously.

The meeting was adjourned at 12:28 p.m. on January 11, 2012.

Approved by the Board,

Tony Crockett

Board Administrator